

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
April 5, 2023 – 5:30 p.m.
The Library/ Jr. Sr. High School

Preliminary
AGENDA

REGULAR MEETING – 5:30 P.M.

Call to Order – Pledge of Allegiance

A. APPROVAL OF AGENDA

B. PRESENTATIONS – Drew Reinhardt/Jalynn Castro, Gabe Malcolm/Armondo Orcesi, Qiana Rollins

C. PUBLIC COMMENT REQUESTS – Ashley Jones

D. CONSENT AGENDA

1. Approval of Minutes as listed:
 - March 13, 2023 – Regular Meeting
2. Approval of Buildings and Grounds Requests as listed: None
3. Approval of Conferences and Workshops as per *My Learning Plan Report*
4. Approval of Financial Reports – Warrants – February 2023

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members
2. Staff Member Reports

Items for Board Information/Discussion

3. Board Information/Discussion – Policy Review
 - **Review Policy #7420 – Sports and the Athletic Program**
 - **3rd Reading – Policy #8110 (as revised) – Curriculum Development, Resources, and Evaluation**
 - **3rd Reading – Policy #8320 (as revised) – Textbooks, Library Materials, and other Instructional Materials**
 - **3rd Reading – Policy #8330 (as revised) – Objection to Instructional Materials and Controversial Issues**
4. Board Information/Discussion – **NYSSBA** pamphlet on **Custom Board Retreats**-Creating Effective School Boards.
5. Board Information – Candidates for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services are as follows:
 - Mrs. Alice Draper
 - Mr. Peter Monaco
 - Mrs. Grace Rice
 - Mr. Stephen Dreizler

Four (4) vacancies exist, and four (4) candidates have been nominated. The term of office for three (3) of the vacancies is three (3) years beginning July 1, 2023, and concludes on June 30, 2026. The term of office for one (1) of the vacancies is two (2) years beginning immediately following the election on April 25, 2023 and concludes on June 30, 2025. The election and vote on the proposed 2023-2024 BOCES administrative budget will take place on Thursday, April 25, 2023.

There will be a **Special Meeting of the Board of Education held on Tuesday, April 25, 2023 at 5:30 p.m.** for the purpose of voting on the proposed 2023-2024 budget and the election of members to the BOCES Board of Education.

6. Board Information – Rates for **Legal Services from Ferrara Fiorenza PC** for the School Year 2023-2024.
7. Board Discussion – Budget discussion regarding the **Proposed Spending Plan for the 2023-2024 school year.**

Items for Board Discussion / Action

8. Board Action - Approval is requested for a **Memorandum of Agreement between General Brown Central School District and the General Brown School Related Professionals Union to modify Article XVI- Retirement Incentive.**
9. Board Action – Approval is requested for the contracted **Health and Welfare Services** provided to the GBCSD students who are attending **parochial schools** in Watertown City School District in the 2022-2023 school year.
10. Board Action – Approval is requested for **Denmark Termulo** to participate with the **Watertown City School District Track & Field Team for the 2022-2023 season**, contingent upon the parents signing a statement releasing General Brown Central School District from all liability, transportation and equipment costs, any other fees where applicable.
11. Board Action – Approval of the **2023-2024 General Brown District Instructional Calendar.**
12. Board Action –Approval of the **2023-2024 Board of Education Meeting Schedule.**
13. Board Action – Approval is requested to **excess the attached equipment listing** as surplus / obsolete / unusable as per Board of Education Policy #5250.
14. Board Action – **Approval of Assistant Clerks / Inspectors** for the Annual Proposed Budget Vote and election as follows:
 - Assistant Clerks: Rebecca Flath – Kristi Bice – Chris Doldo – Donna Keefer
 - Inspector: Jefferson County Board of Elections Inspector, with Michele Groff serving as Chief Inspector
 - Chairperson for the Annual Meeting / Budget Vote-Election – Christine Wheeler
15. Board Action – Approval is requested for the **Committee on Special Education Reports.**

F. ITEMS FOR BOARD ACTION – PERSONNEL

16. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the requested corrections to Tenure expiration dates as follows:
 - **Kelly L. Henderson** – Corrected appointment due to Jarema credit for serving in a long term appointment during the 2021-2022 school year. Original appointment date was December 7, 2021. Her corrected four year probationary appointment in the tenure area of Elementary Education is effective retroactive to November 9, 2021. Ms. Henderson’s anticipated tenure date is set for November 9, 2025.
 - **Rachel M. Skipper** – Corrected appointment due to Jarema credit for serving in a long term appointment during the 2021-2022 school year. Original appointment date was April 7, 2022. Her corrected four year probationary appointment in the tenure area of Elementary Education is effective retroactive to November 13, 2021. Ms. Skipper's anticipated tenure date is set for November 13, 2025.
17. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, approval is requested for a **Class/Club Advisor for the 2022-2023** school year.
 - Class of 2026 – **Donna Keefer**

G. ITEMS FOR BOARD ACTION – PERSONNEL continued

18. Board Action – Retirements:

Name	Position	Effective Date
Elizabeth Shawcross	Bus Driver	12/15/2023

19. Board Action – Resignations:

Name	Position	Effective Date

20. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Quinn K. Peters	Cleaner	Unchanged	Permanent appointment	05/03/2023
Dylan R. Davis	Substitute Teacher	\$120 per day	n/a	04/06/2023
Robin L. Davis	Substitute Aide Substitute Food Service	\$14.20 per hour \$14.20 per hour	n/a	04/06/2023

H. **ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments**

21. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

PAID Coaching Appointments:

Name	Sport / Season Spring 2023	Coaching Certification	Effective Date
Michael Chitro	Jr. Varsity – Baseball Coach	Temporary Coaching License 1 st Renewal	Emergency apt. eff. 03/13/2023-corrected start date

UNPAID Coaching Appointments: None

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

I. **ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

22. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Dylan R. Davis** – Substitute Teacher
- **Robin L. Davis** – Substitute Aide

J. **SUPERINTENDENT REPORTS**

- 23. Business Administrator – Christine Wheeler
- 24. Superintendent – Brian Moore

K. **CORRESPONDENCE LOG**

- 25. Correspondence Log

L. **ITEMS FOR NEXT MEETING**

- 26. **Monday – April 17, 2023 – Special Meeting** will begin at 5:30 p.m. in the General Brown Room of the Jr.-Sr. High School.
- 27. **Tuesday – April 25, 2023 – Special Meeting** will begin at 5:30 p.m. for the purpose of voting on the JLBOCES Spending Plan and election of members to the Jefferson-Lewis BOCES Board of Education.
- 28. **Monday – May 8, 2023 – Regular Meeting** will begin at 5:30 p.m. in the Auditorium of the Jr.-Sr. High School.
- 29. **Monday – May 8, 2023 – Annual Meeting/Budget Hearing** will begin at 6:00 p.m. in the Auditorium of the Jr.-Sr. High School

M. PROPOSED EXECUTIVE SESSION

30. **A motion is requested to enter executive session** for collective negotiations pursuant to Article 14 of the Civil Service Law: Specifically, General Brown Teachers Association.

N. RETURN TO OPEN SESSION

31. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

O. MOTION FOR ADJOURNMENT

32. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

*Indicates items added after the preliminary agenda was provided to the Board of Education.

Preliminary

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
March 13, 2023 – 5:30 p.m.
General Brown Room / Jr. Sr. High School

Unapproved
Minutes

REGULAR MEETING – The meeting was called to order at 5:30 p.m. by Vice President, Tiffany Orcesi, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Kimberly Shuler; Jamie Lee; Jason Reynolds

OTHERS PRESENT: Brian Moore, Superintendent; Christine Wheeler, Business Administrator; Lisa Leubner, District Clerk; Leann Hill, Director of Student Services; Sarah Carpenter, Curriculum Coordinator; Missie Nabinger, Principal Brownville Glen Park; Amy Scott, Assistant Principal Brownville Glen Park; David Ramie, Principal Jr.-Sr. High School; Joseph Folino, Assistant Principal Jr.-Sr. High School; Michael Parobeck, Network Administrator; Joseph Watson, Director of Facilities; William Shepard, Director of Transportation; Faculty and Students.

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7 – 0.

B. PRESENTATIONS – None

C. PUBLIC COMMENT REQUESTS – Public comments were received from students, Lucas Lavarney-Tucker Rosbrook.

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kimberly Shuler, and seconded by Jamie Lee, with motion approved 7 – 0.

1. Approval of Minutes as listed:
 - February 6, 2023 – Regular Meeting
 - February 23, 2023 – Special Meeting
2. Approval of Buildings and Grounds Requests as listed:
 - JSHS – Auditorium – Thursday, March 23, 2023 at 6:30 p.m. – NYS DOT Public Hearing – Bridge Replacement
3. Approval of Conferences and Workshops as listed:
 - Kimberly Shuler – NYSSBA New Board Member Training- Essentials of School Board Governance - On-line
4. Approval of Conferences and Workshops as per *My Learning Plan Report*
5. Approval of Financial Reports – Warrants – January 2023

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members
2. Staff Member Reports
 - Mrs. Carpenter shared that the Professional Development Day in March was busy with Curriculum review, computer testing, parent square, MTSS.
 - Mrs. Dupee shared that Dexter Elementary celebrated the 100th day of school in conjunction with STEM activities. She also shared that Kindergarten teacher, Ashley Youngs was recently a recipient of the Golden Apple Award.
 - Mrs. Nabinger shared that for the second year in a row a 5th grade student from Brownville/Glen Park Elementary won the Scripps Regional Spelling Bee, held at General Brown Central School.
 - Mr Folino stated the spring sports season has started today.
3. Christine Wheeler – Budget Presentation/Discussion

Items for Board Information/Discussion

4. Board Information/Discussion – Policy Review
 - *2nd Reading – Policy #8110 (as revised) – Curriculum Development, Resources, and Evaluation*
 - *2nd Reading – Policy #8320 (as revised) – Textbooks, Library Materials, and other Instructional Materials*
 - *2nd Reading – Policy #8330 (as revised) – Objection to Instructional Materials and Controversial Issues*

5. Board Information – Term expiration for members of the General Brown Central School District Board of Education are listed below. Petitions are available from the District Clerk and will be accepted in the Office of the District Clerk until 5 PM on Monday, April 17, 2023.
 - 2023 – Natalie Hurley
 - 2023 – Jason Reynolds
 - 2024 – Jamie Lee
 - 2024 – Albert Romano, Jr.
 - 2024 – Kelly Milkowich
 - 2025 – Tiffany Orcesi
 - 2025 – Kimberly Shuler

6. Board Information - *Jefferson-Lewis BOCES Annual Dinner Meeting* - April 5, 2023 at Jefferson/Lewis BOCES Watertown Campus – The presentation of the *2023-2024 proposed BOCES budget* will begin at 7:15 p.m. in the Conference Room A/B in the Administration Building. Please RSVP by March 29, 2023.

7. Board Information – 2nd Quarter Marking Period – Jr. Sr. High School

8. Board Information – Annual APPR submission to NYSED

9. Board Information – *Senior High Honor Society Induction Ceremony* – March 21, 2023 at 6:00 p.m. in the General Brown Auditorium. *National Honor Society Recognition Program* – March 30, 2023 at 6:00 p.m. at Watertown High School Auditorium

Items for Board Discussion / Action

10. Board Action –Approval of the following resolution: **AUTHORIZING PARTIAL SETTLEMENT OF VAPING LITIGATION**

WHEREAS, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

WHEREAS, students attending the General Brown Central School District (the "School District") have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices in school and on school grounds; and

WHEREAS, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

WHEREAS, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Juul Labs, Inc. and other parties by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and

WHEREAS, the litigation involved more than 1400 U.S. public school districts across more than 25 states; and

WHEREAS, a tentative settlement has been reached with Defendant Juul Labs, Inc. and

certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements; and

WHEREAS, litigation against Altria and remaining defendants will continue; and

WHEREAS, partial settlement means the School District would forever release all claims against Juul Labs and the other released entities; and

WHEREAS, in return, the School District would receive certain cash payments; and

WHEREAS, the amount that the School District receives will be based on a final allocation framework recommended by the court-appointed Special Master Thomas Perrelli with the allocation framework for all governmental entities including factors such as population and litigation risk and be no less than **\$24,705** for the School District; and

WHEREAS, an initial payment of approximately 54% of the settlement amount is anticipated to be paid by late 2023; and

WHEREAS, the remaining payments will be made in four installments anticipated in late 2023, 2024, 2025 and 2026; and

WHEREAS, the Board of Education (the "Board") has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Juul Labs, Inc. and continue the litigation against remaining other parties involved with e-cigarettes and vaping devices.

NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the General Brown Central School District Board of Education takes action to approve the following:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District's attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

Date

Lisa Leubner, District Clerk

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7 – 0.

11. Board Action – **SEQRA RESOLUTION – Bus Garage Reconstruction Project**

At a meeting of the Board of Education of the General Brown Central School District, Dexter New York duly held 13th day of March 2023:

Members Present: Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Kimberly Shuler; Jamie Lee; Jason Reynolds

Members Absent: None

WHEREAS, the Board of Education of the General Brown Central School District (“Board”) is considering to undertake a building maintenance and reconstruction project involving the reconstruction of the existing exterior masonry walls and the replacement of the existing air compressor, and any related asbestos abatement to the existing General Brown Central School District Bus Garage Facility, (“the Project”); and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York , as amended and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as “SEQRA”), the School District is required to make determination whether the “action” (as said quoted term as defined in SEQRA) to be taken by the School District may have a “significant impact on the environment” (as said quoted term as utilized in SEQRA) and the preliminary agreement of the School District to undertake the Project constitutes such an action; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board, and after consultation with the project architect, BCA Architects & Engineers, makes the following determinations:

1. The proposed action involves the reconstruction of the existing exterior masonry walls which will include masonry stabilization and exterior siding as well as the replacement of the aging bus garage air compressor.
2. The proposed project represents maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2); and/or alternatively a routine activity of an educational institution.
3. The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR § 617.7(c) and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
4. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.
5. **NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools**, the General Brown Central School District Board of Education finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.
6. This Resolution shall take effect immediately.

Motion for approval by Kimberly Shuler, seconded by Jamie Lee, with motion approved 7 – 0.

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK)

)SS.:

COUNTY OF JEFFERSON)

I, the undersigned Clerk of the General Brown Central School District, **Do Hereby Certify as Follows:**

1. A Meeting of the Board of Education of the General Brown Central School District, State of New York, was held on March 13, 2023, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with the law for the purpose of recording the minutes of meetings of said Board.

2. Public Notice of the time and place of said meeting was duly given to the public and news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that the members of said Board had due notice of said Meeting and that

the Meeting was in all respects duly held and quorum was present and acted throughout.
IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of
the General Brown Central School District this 13th day of March, 2023.

Lisa Leubner, District Clerk

SEAL

12. Board Action –Approval of the following resolution: **Authorizing Participation in Oswego County BOCES’ Cooperative Purchasing Program.**

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

WHEREAS,

General Brown Central School District (hereinafter the “Participant”) is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

The participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

The participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and,

BE IT FURTHER RESOLVED,

The participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7 – 0.

CERTIFICATION OF DISTRICT CLERK

I, Lisa Leubner, District Clerk of the General Brown Central School Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education meeting held on March 13, 2023.

Lisa Leubner, District Clerk

Date

13. Board Action – Approval is requested for **Family and Consumer Science (FCCLA) students** to attend overnight competition from March 22-24, 2023 at the Villa Roma Resort and Conference Center, Calicoun, NY. The district will provide one-way transportation.

Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.

14. Board Action – Approval is requested to accept the revised **tax cap calculation of 3.39% in tax levy equal to \$301,038 for the 2023-2024 tax levy**, subject to final revision and update if underlying data changed before the School Budget Vote.

Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 7 – 0.

15. Board Action – **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve a **Settlement Agreement with the General Brown School Related Professionals Union** related to the extension of the collective bargaining agreement to June 30, 2025. Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7 – 0.
16. Board Action – Approval of the **Madison-Oneida BOCES Services Commitment form for 2023-2024: BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation for the **programs/services shown on the 2023-2024 Madison-Oneida BOCES FINAL Services Commitment Form/Contract**, Effective July 1, 2023. Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.
17. Board Action – Approval of the **Mohawk Regional Information Center Services Commitment Form for 2023-2024: BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation for the **programs/services shown on the 2023-2024 Mohawk Regional Information Center BOCES FINAL Services Commitment Form/Contract**, Effective July 1, 2023. Motion for approval by Jamie Lee, seconded by Jason Reynolds, with motion approved 7 – 0.
18. Board Action – Approval is requested for a refund from **Pupil Benefits Plan, Inc.** for a portion of premiums, due to the Covid-19 pandemic. Policy year 2019-2020 in the amount of **\$4,522.56** and 2020-2021 in the amount of **\$10,776.53** for a total of **\$15,299.09**. Motion for approval by Kimberly Shuler, seconded by Tiffany Orcesi, with motion approved 7 – 0.
19. Board Action – Approval is requested for the monetary donations in memory of **Hope D. Kizzer**, to be used for the **Dexter Elementary Art and Music Department** in the amount of **\$690**. Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.
20. Board Action – Approval is requested for the **Committee on Special Education Reports**. Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7 – 0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

21. Board Action – Approval of the **2022-2023 Department Chairs** as listed:

Department	Chair
English	Michelle Lamon
Social Studies	Brian Nortz
Math	Susan Menapace
Science	William Covey

Motion for approval by Jason Reynolds, seconded by Natalie Hurley, with motion approved 7 – 0.

22. Board Action – Approval is requested for **Sabrina Dettmer** as **Co-High School Musical Director**. Mrs. Dettmer and Mr. Krempf had split the duties of this position and will also split the stipend. Mr. Krempf was previously appointed November 7, 2022. Motion for approval by Jason Reynolds, seconded by Tiffany Orcesi, with motion approved 7 – 0.

G. ITEMS FOR BOARD ACTION – PERSONNEL continued

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools a motion is requested for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Kimberly Shuler, seconded by Natalie Hurley, with motion approved 7 – 0.

23. Board Action – Retirements:

Name	Position	Effective Date
Bridget G. Grimm	School Counselor	06/30/2023

24. Board Action – Resignations:

Name	Position	Effective Date
Wendy Johnson	Yearbook-Co Advisor	04/28/2023

Michael Chitro	Modified-Baseball Coach	02/27/2023
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25. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Bruce L. Parker	Bus Driver	Unchanged	Permanent appointment	03/16/2023
Scott G. Thackston	Bus Driver	Unchanged	Permanent appointment	03/16/2023
Helen M. Timerman	Substitute Teacher	\$120 per day	n/a	03/14/2023
Benjamin L. Deskins	Computer Support Specialist	Unchanged	Corrected 1-yr probationary appt. 2/16/2023 to 2/15/2024	02/16/2023

H. ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments

26. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following coaching appointments, with *effective dates* as listed, is made by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 7 – 0.

PAID Coaching Appointments:

Name	Sport / Season Spring 2023	Coaching Certification	Effective Date
James Watson	Jr. Varsity – Baseball Assistant Co-Coach	Temporary Coaching License 1 st Renewal	03/13/2023
Patsy Doldo	Jr. Varsity – Baseball Assistant Co-Coach	Temporary Coaching License 1 st Renewal	03/13/2023
Kayla McCabe	Varsity Girls’ Lacrosse Assistant	Temporary Coaching License	03/13/2023
Louis Ingrassia	Modified – Girls’ Lacrosse Coach	Teacher Coach	04/03/2023
Michael Chitro	Jr. Varsity – Baseball Coach	Temporary Coaching License 1 st Renewal	04/03/2023

UNPAID Coaching Appointments:

Name	Sport / Season Winter/Spring 2022-2023	Coaching Certification	Effective Date
Matthew Milkowich	Modified – Girls’ Lacrosse Assistant	Professional Coaching License	04/03/2023

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

27. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kayla McCabe** – Coach

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7 – 0.

J. SUPERINTENDENT REPORTS

28. Business Administrator Christine Wheeler spoke about a proposed antenna installation in the Town of Brownville to help support better communication between General Brown buildings. She also shared there will be a survey out in regards to how to best use the increase in foundation aide.
29. Superintendent Moore shared that Parent Square has been implemented to alert parents when students are absent/tardy and this also allows submitting excuses. The March Staff Development day was successfully geared toward the district's commitment to professional development. Mr. Moore also shared that the General Brown Weekend committee is desperate for volunteers. He also congratulated Micah Sterling for his 2nd year win in the Scripps Spelling Bee.

K. CORRESPONDENCE LOG

30. Correspondence Log

L. ITEMS FOR NEXT MEETING

31. **Wednesday – April 5, 2023 – Regular Meeting will begin at 5:30 p.m.**

M. MOTION FOR ADJOURNMENT

32. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting. Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7 – 0. Time 6:23 p.m.

Respectfully submitted,

Lisa Leubner, District Clerk

*Supporting documents may be found in supplemental file dated March 13, 2023.

My Learning Plan - April 5, 2023

Building_Name	Last_First_Name	Activity_Title	Start_Date	End_Date
BGP	Abbate, Greg	BGP Safety Meeting	1/26/2023	1/26/2023
BGP	Abbate, Greg	BGPE Safety Meeting	2/13/2023	2/13/2023
JR-SR HS	AUGLIANO, JENNIFER	Jeff-Lewis Association of Counseling & Development	11/18/2022	11/18/2022
BGP	AUMELL, EMILY	BGP Safety Meeting	1/26/2023	1/26/2023
BGP	AUMELL, EMILY	BGPE Safety Meeting	2/13/2023	2/13/2023
BGP	AUMELL, EMILY	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	AUMELL, EMILY	A Study of the Four Middle Level Investigations	3/16/2023	3/16/2023
DEXTER	Bedard, Ann	March Faculty Meeting	3/7/2023	3/7/2023
DISTRICT OFFICE	BENNETT, DEBRA	Google Basics for Office Staff	4/11/2023	4/11/2023
DISTRICT OFFICE	BICE, KRISTI	Google Basics for Office Staff	4/11/2023	4/11/2023
BGP	Brooker, Olivia	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	BURGESS, LAUREL	STEM in ELA K-12	4/5/2023	4/5/2023
BGP	BURGESS, LAUREL	STEM in Math K-12	5/16/2023	5/16/2023
BGP	Burns, Carlee	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	CANTWELL, KELLY	LETRS (Language Essentials for Teachers of Reading and Spelling): Year 1, Volume 1 (4-Day Training)	8/10/2022	11/30/2022
BGP	CANTWELL, KELLY	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
BGP	CANTWELL, KELLY	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	CANTWELL, KELLY	STEM in ELA K-12	4/5/2023	4/5/2023
BGP	CANTWELL, KELLY	STEM in Math K-12	5/16/2023	5/16/2023
DISTRICT OFFICE	Carpenter, Sarah	March Administration Session	3/29/2023	3/29/2023
DISTRICT OFFICE	Carpenter, Sarah	MTSS Learning Communities	4/4/2023	5/23/2023
DISTRICT OFFICE	Carpenter, Sarah	Accurate, Ethical, Equitable Assessment and Grading with Richard Wormeli	6/7/2023	6/7/2023
BGP	Chambers, Kathryn	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	COMINS, LORRAINE	BGP EAP Meeting	2/14/2023	2/14/2023
BGP	CONNELL, MEREDITH	BGP EAP Meeting	12/20/2022	12/20/2022
BGP	CONNELL, MEREDITH	BGP March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	COVEY, JAMES	HS Superintendent's Conference Day	1/13/2023	1/13/2023
JR-SR HS	CROSBY, KAREN	Diploma and Credential Options for Students with Disabilities	3/8/2023	3/8/2023
JR-SR HS	CROSBY, KAREN	Transition in the IEP	3/23/2023	3/23/2023
JR-SR HS	CUDDEBACK, MARJORIE	Utilizing the 7 E's of Instructional Design as a Facilitator of Student Learning: September 2022 - December 2022	9/1/2022	9/1/2022
JR-SR HS	CUDDEBACK, MARJORIE	Developing Engaging Tasks to Support Student Empowerment: January 2023 - June 2023	1/1/2023	1/1/2023
DEXTER	Davis, Julie	March Faculty Meeting	3/7/2023	3/7/2023
BGP	DAVIS, LINDSEY	BGP February Faculty Meeting	2/6/2023	2/6/2023
DEXTER	DAVIS, LINDSEY	BGP February Faculty Meeting	2/6/2023	2/6/2023
BGP	DAVIS, LINDSEY	BGP March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	DAVIS, LINDSEY	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	DAVIS, LINDSEY	March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	DAVIS, LINDSEY	March Faculty Meeting	3/7/2023	3/7/2023
BGP	Delaney, Ashley	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Delaney, Ashley	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	DELANO, SHERRI	STEM in ELA K-12	4/5/2023	4/5/2023
BGP	DELANO, SHERRI	STEM in Math K-12	5/16/2023	5/16/2023
JR-SR HS	DETTMER, SABRINA	STEM in ELA K-12	4/5/2023	4/5/2023
DEXTER	DILLABOUGH, TASHA	March Faculty Meeting	3/7/2023	3/7/2023
BGP	DOLDO, CHRISTINE	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	DOLDO, CHRISTINE	Google Basics for Office Staff	4/11/2023	4/11/2023
DISTRICT OFFICE	Dupee, Janelle	Presentation and Charisma for Leaders with Michael Grinder	3/21/2023	3/22/2023
DISTRICT OFFICE	Dupee, Janelle	March Administration Session	3/29/2023	3/29/2023
DISTRICT OFFICE	Dupee, Janelle	MTSS Learning Communities	4/4/2023	5/23/2023
DISTRICT OFFICE	Dupee, Janelle	Accurate, Ethical, Equitable Assessment and Grading with Richard Wormeli	6/7/2023	6/7/2023

My Learning Plan - April 5, 2023

BGP	DUPEE, REBECCA	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
BGP	DUPEE, REBECCA	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Elkin, Nicholas	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Elliott, Scott	Developing Engaging Tasks to Support Student Empowerment: January 2023 - June 2023	1/1/2023	1/1/2023
BGP	Elliott, Scott	Strategies for All Classrooms: January 2023 - June 2023	1/1/2023	1/1/2023
BGP	Elliott, Scott	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Elliott, Scott	A Study of the Four Elementary Level Investigations	3/28/2023	3/28/2023
BGP	Elliott, Scott	Explicit Instruction: An Evidence-Based Practice for Effective and Long-Term Learning (2 day)	5/24/2023	5/25/2023
JR-SR HS	EYESTONE, MARLENE	Google Basics for Office Staff	4/11/2023	4/11/2023
BGP	FAHEY, KELLEY	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	FAHEY, KELLEY	Explicit Instruction: An Evidence-Based Practice for Effective and Long-Term Learning (2 day)	5/24/2023	5/25/2023
BGP	Farrell, Ericka	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
BGP	Farrell, Ericka	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Farrell, Ericka	A Study of the Four Elementary Level Investigations	3/28/2023	3/28/2023
BGP	Farrell, Ericka	Explicit Instruction: An Evidence-Based Practice for Effective and Long-Term Learning (2 day)	5/24/2023	5/25/2023
DEXTER	Fein, Krista	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	FERRIS, JANELLE	HS Superintendent's Conference Day	1/13/2023	1/13/2023
JR-SR HS	Flath, Diane	HS Superintendent's Conference Day	1/13/2023	1/13/2023
DISTRICT OFFICE	FLATH, REBECCA	Google Basics for Office Staff	4/11/2023	4/11/2023
DISTRICT OFFICE	Folino, Joseph	December Admin Team Meeting	12/8/2022	12/8/2022
DISTRICT OFFICE	Folino, Joseph	Assistant Principals Meeting - In Person	1/19/2023	1/19/2023
DISTRICT OFFICE	Folino, Joseph	March Administration Session	3/29/2023	3/29/2023
DISTRICT OFFICE	Folino, Joseph	MTSS Learning Communities	4/4/2023	5/23/2023
BGP	Foss, Kimberly	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
DEXTER	Foss, Kimberly	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Foss, Kimberly	BGP February Faculty Meeting	2/6/2023	2/6/2023
DEXTER	Foss, Kimberly	BGP February Faculty Meeting	2/6/2023	2/6/2023
BGP	Foss, Kimberly	BGP March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	Foss, Kimberly	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Foss, Kimberly	March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	Foss, Kimberly	March Faculty Meeting	3/7/2023	3/7/2023
BGP	Foss, Kimberly	OPALS Virtual User Group	4/6/2023	4/6/2023
DEXTER	Foss, Kimberly	OPALS Virtual User Group	4/6/2023	4/6/2023
JR-SR HS	Fowler, LISA	Science! Content (Chemistry, Earth Science, Living Environment & Physics) Teachers - Where Are You??	5/11/2023	5/11/2023
DEXTER	Furchak, William	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	Gardner, Kathy	HS Superintendent's Conference Day	1/13/2023	1/13/2023
DEXTER	GRACEY, LINDA	March Faculty Meeting	3/7/2023	3/7/2023
BGP	Gregory, Shannon	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
DEXTER	Gregory, Shannon	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
JR-SR HS	Gregory, Shannon	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Gregory, Shannon	HS Superintendent's Conference Day	1/13/2023	1/13/2023
DEXTER	Gregory, Shannon	HS Superintendent's Conference Day	1/13/2023	1/13/2023
JR-SR HS	Gregory, Shannon	HS Superintendent's Conference Day	1/13/2023	1/13/2023
BGP	Gregory, Shannon	March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	Gregory, Shannon	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	Gregory, Shannon	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	GRIMM, BRIDGET	JLACD meeting	11/18/2022	11/18/2022
JR-SR HS	GRIMM, BRIDGET	HS Superintendent's Conference Day	1/13/2023	1/13/2023
DISTRICT OFFICE	Groff, Michele	Google Basics for Office Staff	4/11/2023	4/11/2023
DEXTER	Gunn, Carol	March Faculty Meeting	3/7/2023	3/7/2023
BGP	HARDWICK, NANCY	March Faculty Meeting	3/7/2023	3/7/2023

My Learning Plan - April 5, 2023

DEXTER	HARDWICK, NANCY	March Faculty Meeting	3/7/2023	3/7/2023
BGP	Heath, Lindsey	Youth-Serving Organization Summit	11/8/2022	11/8/2022
BGP	Heath, Lindsey	Autism: De-Escalate Meltdowns and Diffuse Explosive Behaviors in Children and Adolescents	11/16/2022	11/16/2022
BGP	Heath, Lindsey	Autism: De-Escalate Meltdowns and Diffuse Explosive Behaviors in Children and Adolescents	11/16/2022	11/16/2022
BGP	Heath, Lindsey	Regional School Social Worker Meeting	12/21/2022	12/21/2022
BGP	Heath, Lindsey	Regional School Social Worker Meeting	1/18/2023	1/18/2023
BGP	Heath, Lindsey	BGP Safety Meeting	1/26/2023	1/26/2023
BGP	Heath, Lindsey	BGPE Safety Meeting	2/13/2023	2/13/2023
BGP	Heath, Lindsey	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Heath, Lindsey	Regional School Social Worker Meeting	3/15/2023	3/15/2023
BGP	Heath, Lindsey	Regional School Social Worker Meeting	4/19/2023	4/19/2023
BGP	Heath, Lindsey	Regional School Social Worker Meeting	5/17/2023	5/17/2023
BGP	Heath, Lindsey	Regional School Social Worker Meeting	6/21/2023	6/21/2023
DEXTER	HELLER, ERIN	Instructional Coaches Academy Network - In-person Meeting	3/8/2023	3/8/2023
DEXTER	HELLER, ERIN	Presentation and Charisma for Leaders with Michael Grinder	3/21/2023	3/22/2023
DEXTER	HELLER, ERIN	MTSS Learning Communities	4/4/2023	5/23/2023
DEXTER	HELLER, ERIN	Instructional Coaches Academy Network - In-person Meeting	5/15/2023	5/15/2023
BGP	HIGGINS, DEBORAH	BGP Safety Meeting	1/26/2023	1/26/2023
BGP	HIGGINS, DEBORAH	BGPE Safety Meeting	2/13/2023	2/13/2023
BGP	HIGGINS, DEBORAH	BGP March Faculty Meeting	3/7/2023	3/7/2023
DISTRICT OFFICE	Hill, Leann	Diploma and Credential Options for Students with Disabilities	3/8/2023	3/8/2023
DISTRICT OFFICE	Hill, Leann	Transition in the IEP	3/23/2023	3/23/2023
DISTRICT OFFICE	Hill, Leann	March Administration Session	3/29/2023	3/29/2023
DISTRICT OFFICE	Hoppel, Blaine	March Administration Session	3/29/2023	3/29/2023
DEXTER	Hulbert, John	March Faculty Meeting	3/7/2023	3/7/2023
BGP	HUNT, AYESHA	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Ingrassia, Louis	BGP Safety Meeting	1/26/2023	1/26/2023
BGP	Ingrassia, Louis	BGPE Safety Meeting	2/13/2023	2/13/2023
BGP	Ingrassia, Louis	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Jiang, Chen	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
BGP	Jiang, Chen	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Jiang, Chen	Parent Square	3/10/2023	3/10/2023
JR-SR HS	KEEFER, DONNA	Administrative Professionals Training	3/17/2023	3/17/2023
JR-SR HS	KEEFER, DONNA	Google Basics for Office Staff	4/11/2023	4/11/2023
JR-SR HS	Kennedy, Christine	BGP Safety Meeting	1/26/2023	1/26/2023
JR-SR HS	Kennedy, Christine	BGPE Safety Meeting	2/13/2023	2/13/2023
BGP	KETCHAM, HELEN	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
BGP	KETCHAM, HELEN	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	KETCHAM, HELEN	STEM in ELA K-12	4/5/2023	4/5/2023
BGP	KETCHAM, HELEN	STEM in Math K-12	5/16/2023	5/16/2023
DEXTER	KNOWLTON, JARED	December Admin Team Meeting	12/8/2022	12/8/2022
JR-SR HS	LaClair, Connie	HS Superintendent's Conference Day	1/13/2023	1/13/2023
BGP	LALONDE, STACEY	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Lambert, Julia	BGP March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	LAMON, MICHELLE	HS Superintendent's Conference Day	1/13/2023	1/13/2023
JR-SR HS	LASAGE, CARRIE	The Best Diverse Young Adult Books **CTLE Approved**	3/2/2023	3/16/2023
JR-SR HS	LASAGE, CARRIE	STEM in ELA K-12	4/5/2023	4/5/2023
JR-SR HS	LASAGE, CARRIE	OPALS Virtual User Group	4/6/2023	4/6/2023
JR-SR HS	LASAGE, CARRIE	SLS Communication Coordinator Meeting - In Person Meeting	5/18/2023	5/18/2023
JR-SR HS	LASAGE, CARRIE	SLS Council Meeting - In Person Meeting	5/18/2023	5/18/2023
JR-SR HS	Lawlee, Shellie	Google Basics for Office Staff	4/11/2023	4/11/2023

My Learning Plan - April 5, 2023

DEXTER	LEDBURY, KATIE	March Faculty Meeting	3/7/2023	3/7/2023
DISTRICT OFFICE	LEUBNER, LISA	Google Basics for Office Staff	4/11/2023	4/11/2023
JR-SR HS	Lorenc, Jeffrey	HS Superintendent's Conference Day	1/13/2023	1/13/2023
BGP	Luo, Zhenyu	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Luo, Zhenyu	BGP March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	Makuch, Kristy	School Library System Administrative Breakfast Event Session 1: Content, Collection Management, and Communication	3/15/2023	3/15/2023
JR-SR HS	Makuch, Kristy	School Library System Administrative Breakfast Event Session 2: Content, Collection Management, and Communication	3/15/2023	3/15/2023
JR-SR HS	Makuch, Kristy	OPALS Virtual User Group	4/6/2023	4/6/2023
DEXTER	Matusiak, Debra	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	Mesires, Maria	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
JR-SR HS	Mesires, Maria	A Study of the Four Elementary Level Investigations	3/28/2023	3/28/2023
BGP	MOORE, AMY	BGPE Safety Meeting	2/13/2023	2/13/2023
BGP	MOORE, AMY	BGP March Faculty Meeting	3/7/2023	3/7/2023
DISTRICT OFFICE	Moore, Brian	March Administration Session	3/29/2023	3/29/2023
DISTRICT OFFICE	Nabinger, Melissa	Elementary Principals Meeting	11/9/2022	11/9/2022
DISTRICT OFFICE	Nabinger, Melissa	December Admin Team Meeting	12/8/2022	12/8/2022
DISTRICT OFFICE	Nabinger, Melissa	Elementary Principals Meeting - In Person	1/18/2023	1/18/2023
DISTRICT OFFICE	Nabinger, Melissa	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
DISTRICT OFFICE	Nabinger, Melissa	Elementary Principals Meeting	2/8/2023	2/8/2023
DISTRICT OFFICE	Nabinger, Melissa	Science Investigations Overview and Insight	2/9/2023	2/9/2023
DISTRICT OFFICE	Nabinger, Melissa	Presentation and Charisma for Leaders with Michael Grinder	3/21/2023	3/22/2023
DISTRICT OFFICE	Nabinger, Melissa	March Administration Session	3/29/2023	3/29/2023
DEXTER	Nelson, Tammie	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	NEWVINE, STEPHANIE	Seal of Biliteracy Meeting - Check-In Meeting, Pacing of Student Work, Number of Students, Languages	11/9/2022	11/9/2022
JR-SR HS	NEWVINE, STEPHANIE	Seal of Biliteracy Meeting - Check-In Meeting, Suggestions for Judges, Q & A	2/8/2023	2/8/2023
JR-SR HS	NEWVINE, STEPHANIE	Seal of Biliteracy Meeting - Final Meetings with Confirmation of Student Participation	3/14/2023	3/14/2023
JR-SR HS	O'Brien, Allison	Diploma and Credential Options for Students with Disabilities	3/8/2023	3/8/2023
JR-SR HS	O'Brien, Allison	Transition in the IEP	3/23/2023	3/23/2023
JR-SR HS	O'DONNELL, JOSEPH	Network Meetings are BACK!!! (Social Studies)	11/15/2022	11/15/2022
BGP	Orcesi, Mauro	BGP March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	O'RILEY, AMY	Foundation Social Work Field/Internship	1/17/2023	5/5/2023
JR-SR HS	O'RILEY, AMY	Social Work Practice in Mental Health	1/17/2023	5/5/2023
JR-SR HS	O'RILEY, AMY	Social Work Practice with Individuals	1/17/2023	5/5/2023
JR-SR HS	O'RILEY, AMY	Trauma Theory & Interventions	1/17/2023	5/5/2023
JR-SR HS	O'RILEY, AMY	Regional School Social Worker Meeting	1/18/2023	1/18/2023
JR-SR HS	O'RILEY, AMY	Diploma and Credential Options for Students with Disabilities	3/8/2023	3/8/2023
JR-SR HS	O'RILEY, AMY	Regional School Social Worker Meeting	3/15/2023	3/15/2023
JR-SR HS	O'RILEY, AMY	Regional School Social Worker Meeting	4/19/2023	4/19/2023
JR-SR HS	O'RILEY, AMY	Regional School Social Worker Meeting	5/17/2023	5/17/2023
BGP	O'Riley-Smith, Cassandra	BGP March Faculty Meeting	3/7/2023	3/7/2023
DISTRICT OFFICE	PAROBECK, MICHAEL	December Admin Team Meeting	12/8/2022	12/8/2022
DISTRICT OFFICE	PAROBECK, MICHAEL	Data Protection Officer User Group	1/24/2023	1/24/2023
DISTRICT OFFICE	PAROBECK, MICHAEL	CBT 102	3/7/2023	3/7/2023
DISTRICT OFFICE	PAROBECK, MICHAEL	Crowdstrike Regional Overview	3/8/2023	3/8/2023
DISTRICT OFFICE	PAROBECK, MICHAEL	Regional Google User Group	3/21/2023	3/21/2023
DISTRICT OFFICE	PAROBECK, MICHAEL	Technology Leadership Meeting - Onsite	3/24/2023	3/24/2023
DISTRICT OFFICE	PAROBECK, MICHAEL	March Administration Session	3/29/2023	3/29/2023
JR-SR HS	PICKERAL, JANNELL	HS Superintendent's Conference Day	1/13/2023	1/13/2023
JR-SR HS	Quencer, Laurie	HS Superintendent's Conference Day	1/13/2023	1/13/2023
DISTRICT OFFICE	RAMIE, DAVID	Secondary Principals Meeting	11/9/2022	11/9/2022
DISTRICT OFFICE	RAMIE, DAVID	December Admin Team Meeting	12/8/2022	12/8/2022

My Learning Plan - April 5, 2023

DISTRICT OFFICE	RAMIE, DAVID	Secondary Principals Meeting - In Person	1/18/2023	1/18/2023
DISTRICT OFFICE	RAMIE, DAVID	CBT 102	3/7/2023	3/7/2023
DISTRICT OFFICE	RAMIE, DAVID	School Library System Administrative Breakfast Event Session 1: Content, Collection Management, and Communication	3/15/2023	3/15/2023
DISTRICT OFFICE	RAMIE, DAVID	March Administration Session	3/29/2023	3/29/2023
BGP	Riley, Robin	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Riley, Robin	BGP February Faculty Meeting	2/6/2023	2/6/2023
BGP	Riley, Robin	BGP March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	ROSE, JOLIE	HS Superintendent's Conference Day	1/13/2023	1/13/2023
JR-SR HS	Ruscio, Melissa	Science! Content (Chemistry, Earth Science, Living Environment & Physics) Teachers - Where Are You??	5/11/2023	5/11/2023
DEXTER	SCORDO, TAMARA	March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	SCORDO, TAMARA	Google Basics for Office Staff	4/11/2023	4/11/2023
DISTRICT OFFICE	Scott, Amy	Computer Based Testing Q&A Panel for Teachers	1/18/2023	1/18/2023
DISTRICT OFFICE	Scott, Amy	March Administration Session	3/29/2023	3/29/2023
DISTRICT OFFICE	Scott, Amy	MTSS Learning Communities	4/4/2023	5/23/2023
DISTRICT OFFICE	Scott, Amy	Assistant Principals Meeting	4/27/2023	4/27/2023
DISTRICT OFFICE	Scott, Amy	ChatGPT for Administrators	5/11/2023	5/11/2023
JR-SR HS	SEYMOUR, FRANCES	NYSSMA	12/1/2022	12/3/2022
BGP	Shannon, Alicia	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Shaver, Julie	BGP March Faculty Meeting	3/7/2023	3/7/2023
DISTRICT OFFICE	SHEPARD, WILLIAM	December Admin Team Meeting	12/8/2022	12/8/2022
DISTRICT OFFICE	SHEPARD, WILLIAM	March Administration Session	3/29/2023	3/29/2023
BGP	Siver, Laure	BGP March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	SMITH, JANEL	Transition in the IEP	3/23/2023	3/23/2023
BGP	Smith, Nicolette	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Smith, Nicolette	BGP March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	Snider, Christopher	March Faculty Meeting	3/7/2023	3/7/2023
BGP	Spadaccini, Marina	December Brownville-Glen Park Faculty Meeting	12/13/2022	12/13/2022
BGP	Spadaccini, Marina	BGP March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	Strock, Tracy	STEM in Math K-12	5/16/2023	5/16/2023
DEXTER	Stupp, Krysta	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	Taylor, Rebecca	Transition in the IEP	3/23/2023	3/23/2023
BGP	Tibbles, Kelsey	STEM in ELA K-12	4/5/2023	4/5/2023
BGP	Tibbles, Kelsey	STEM in Math K-12	5/16/2023	5/16/2023
BGP	Tibbles, Kelsey	Explicit Instruction: An Evidence-Based Practice for Effective and Long-Term Learning (2 day)	5/24/2023	5/25/2023
DEXTER	Tracy, Baxter	March Faculty Meeting	3/7/2023	3/7/2023
JR-SR HS	VANBROCKLIN, LISA	Transition in the IEP	3/23/2023	3/23/2023
BGP	Velasquez, Joshua	A Study of the Four Elementary Level Investigations	3/28/2023	3/28/2023
BGP	VODICKA, MARY	A Study of the Four Elementary Level Investigations	3/28/2023	3/28/2023
DISTRICT OFFICE	Watson, Joseph	December Admin Team Meeting	12/8/2022	12/8/2022
DISTRICT OFFICE	Watson, Joseph	March Administration Session	3/29/2023	3/29/2023
DEXTER	Weaver, Randy	March Faculty Meeting	3/7/2023	3/7/2023
DISTRICT OFFICE	Wheeler, Christine	December Admin Team Meeting	12/8/2022	12/8/2022
DISTRICT OFFICE	Wheeler, Christine	March Administration Session	3/29/2023	3/29/2023
BGP	WORDEN, DEXTER	BGP March Faculty Meeting	3/7/2023	3/7/2023
BGP	Wratten, Kathryn	A Study of the Four Elementary Level Investigations	3/28/2023	3/28/2023
JR-SR HS	Wright, Katlyn	HS Superintendent's Conference Day	1/13/2023	1/13/2023
JR-SR HS	Yerdon, Alexiah	Science! Content (Chemistry, Earth Science, Living Environment & Physics) Teachers - Where Are You??	5/11/2023	5/11/2023
DEXTER	Young, Roxanne	March Faculty Meeting	3/7/2023	3/7/2023
DEXTER	YOUNGS, ASHLEY	Differentiation? How Do I Achieve That In My Classroom?	2/15/2023	2/16/2023

SPORTS AND THE ATHLETIC PROGRAM

Athletics are an integral part of a well-balanced educational program. Therefore, the Board supports within its resources a broad sports program with equal access for both males and females, with an emphasis on maximum participation, through interscholastic and intramural activity. The District will comply with recommendations from the U.S. Department of Education's Office for Civil Rights (OCR) regarding Title IX equal opportunity for males and females in the District's total athletic program regarding any of the following factors which may be applicable:

- a) The nature and extent of the sports program to be offered (including the levels of competition, such as varsity, club, etc.);
- b) The provision of equipment and supplies;
- c) The scheduling of games and practice time;
- d) The provision of travel and per diem allowances;
- e) The nature and extent of the opportunity to receive coaching and academic tutoring;
- f) The assignment and compensation of coaches and tutors;
- g) The provision of locker rooms, practice and competitive facilities;
- h) The provision of medical and training facilities and services;
- i) The provision of housing and dining facilities and services; and
- j) The nature and extent of support, publicity and promotion including cheerleading, bands, published programs distributed at games, and booster club activities.

The interscholastic athletic program shall conform to the Regulations of the Commissioner of Education as well as the established rules of the New York State Public High Schools Athletic Association and the State Education Department.

Eligibility for interscholastic athletic competition requires that the students:

- a) Provide written parental/guardian consent;
- b) Pass satisfactorily the medical examination administered by the school physician/nurse practitioner or the student's personal physician. The school physician/nurse practitioner retains final approval on all physicals performed by the student's personal physician; and
- c) Meet the requirements for interscholastic competition as set forth by the Commissioner's Regulations and the New York State Public High School Athletic Association.

SPORTS AND THE ATHLETIC PROGRAM

Booster Clubs

The School District has a responsibility under Title IX to ensure that boys' and girls' programs are provided with equivalent benefits, treatment, services and opportunities regardless of their source. When determining equivalency, benefits, services and opportunities attained through the use of private funds (e.g., "booster clubs"), such funds are considered in combination with all benefits, services and opportunities.

Private fundraising, including student-initiated fundraising, is permissible under Title IX. Further, compliance with Title IX does not mean that teams must "share" proceeds from fundraising activities. It does, however, place a responsibility on the District to ensure that benefits, services, treatment and opportunities overall, regardless of funding sources, are equivalent for male and female athletes.

In accordance with OCR, in order for the District to be in continuing compliance with Title IX requirements, the District must assure that services, benefits and opportunities in its athletic programs are provided on an equivalent basis to both boys and girls, including those services, benefits and opportunities that are provided through the use of outside financial assistance such as donations, fundraising by coaches, and booster clubs.

Athletic Placement Process

- A. The Board permits pupils in grades no lower than eighth to compete on any senior high school team, provided the pupils are placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils on those teams in accordance with standards established by the commissioner.
- B. The Board directs the Superintendent to implement the procedures and maintain a file of those students deemed eligible as a result of those procedures.

Student Athletic Injuries

No student should be allowed to practice or play in an athletic contest if he/she is suffering from an injury. The diagnosis of and prescription of treatment for injuries is strictly a medical matter and should under no circumstances be considered within the province of the coach. A coach's responsibility is to see that injured players are given prompt and competent medical attention, and that all details of a doctor's instructions concerning the student's functioning as a team member are carried out. No student will be allowed to practice or compete if there is a question whether he/she is in adequate physical condition.

A physician's certificate may be required before an athlete is permitted to return to practice or competition.

SPORTS AND THE ATHLETIC PROGRAM**Athletic Program - Safety**

The District will take reasonable steps to see that physical risks to students participating in the interscholastic athletic program shall be kept at a minimum by:

- a) Requiring medical examinations of participants;
- b) Obtaining appropriately certified and/or licensed officials to coach all varsity, junior varsity, and modified games; and
- c) Ensuring that equipment is both safe and operative within approved guidelines.

General Brown Central School District
Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
45 Code of Federal Regulations Part 86
8 New York Code of Rules and Regulations (NYCRR) Section 135
Adopted: 5/10/10
Revised: 11/12/19, 10/04/21

INSTRUCTION

CURRICULUM DEVELOPMENT, RESOURCES, AND EVALUATION

I. Policy Statement

The Board of Education (the Board) ~~are is~~ responsible for ~~ensuring state learning standards for what all students should know and be able to do as a result of skilled instruction are in place~~ adopting the course of study to be used by the district. The General Brown School District (herein, the District) must provide students with instruction on certain specified topics as outlined in law, regulation, and guidance and will develop curriculum based on established state learning standards, laws, regulations, and guidance.

II. Definitions

For purposes of this Policy, the following definitions apply:

- A. "Curriculum" means the outline or scope and sequence of the content, concepts, and skills students will learn to enable them to meet state learning standards.
- B. "Instruction" means the ways (e.g., approaches, strategies, environments, materials, interactions) that an educator chooses to teach the curriculum, based on the needs of their students.
- C. "State learning standards" means the knowledge, skills, and understandings that individuals can and do habitually demonstrate over time as a consequence of instruction and experience. These standards reflect educational goals for students and are organized by subject area and grade levels.

III. Curriculum Development, Resources, and Evaluation

District curriculum will align with state learning standards and include any specific topics required by law, regulation, or guidance. The Superintendent will work with District staff and school Board to make recommendations, develop and improve curriculum in the District. The Superintendent has the authority to prescribe curriculum in the District within the parameters established by state learning standards, law, regulation, and guidance.

Instructional staff will initiate curriculum development and improvement and respond to changing conditions in curriculum needs and requirements. Curriculum changes may be prompted by changes in state learning standards, trends in specific content areas, changes to educational best practices, and student input. Instructional staff are expected to continually evaluate District curriculum in order to improve learning and foster student growth.

There are many resources that instructional staff may utilize to develop and improve

CURRICULUM DEVELOPMENT, RESOURCES, AND EVALUATION

curriculum. Resources may originate from a variety of sources including NYSED, BOCES, colleges and universities. Instructional staff, under the guidance of District administrators, are expected to consider those resources for possible improvement to the instructional program.

The District will work with instructional staff to develop, improve, and evaluate the District's curriculum. District administrators and instructional staff in an academic department may work together to develop recommendations related to their specific academic area. District administrators will work to ensure that curriculum is evaluated on a regular basis.

Recommended curriculum changes will be presented to the Superintendent for review and action. Upon the Superintendent's approval, the recommended changes will then be presented to the Board for approval. District administrators and/or instructional staff may be invited to Board meetings to discuss changes to District curriculum.

The Board may periodically request that the Superintendent present reports necessary to evaluate the effectiveness of the District's curriculum.

General Brown Central School District

Adopted: 05/10/10

Revised: _____

TEXTBOOKS, LIBRARY MATERIALS, AND OTHER INSTRUCTIONAL MATERIALS

I. Statement of Policy

The General Brown Central School District's (the District) instructional program is enriched and supported by the selection of quality print and non-print instructional materials. Selected instructional materials will align with New York State learning standards, reflect different viewpoints, and meet the varied needs and interests of staff and students.

II. Definitions

For purposes of this Policy, the following definitions apply:

- A. *"Instructional material"* means any print or non-print material with instructional content or an instructional function that is used to facilitate formal or informal learning either in the classroom, library media center, or elsewhere in the District. Examples of instructional materials include, but are not limited to: textbooks; workbooks; hardcover and paperback books; eBooks; online databases; DVDs; streaming videos; sound recordings; magazines; newspapers; pamphlets; pictures; charts; games; kits; maps; models; microforms; slides; specimens; and transparencies.
- B. *"Library material"* means any print or non-print material which is cataloged and processed as part of the library media center for use by students and staff. Examples of library materials include, but are not limited to: hardcover and paperback books; eBooks; online databases; DVDs; streaming videos; sound recordings; magazines; newspapers; pamphlets; pictures; charts; games; kits; maps; models; microforms; slides; specimens; and transparencies.
- C. *"Textbook"* means a text, or a text-substitute, that a student is required to use in a particular class or program of the District. Textbooks include:
 - 1. Books, or book substitutes, including hardcover or paperback books, workbooks, or manuals; and
 - 2. Courseware or other content-based instructional materials in an electronic format.

III. Overview of Instructional Materials

A. Textbooks

POLICY

Draft 10/28/22
DSL added 2.9.23
8320

Instruction

TEXTBOOKS, LIBRARY MATERIALS, AND OTHER INSTRUCTIONAL MATERIALS

The Superintendent will work with District administrators and instructional staff to determine what textbooks should be used as part of the District's instructional program. Upon the recommendation of the Superintendent, the Board will designate the textbooks to be used. Textbooks, once designated, cannot be superseded within a period of five (5) years except by a 3/4 vote of the Board.

The District will ensure that students who require alternative formats of instructional materials receive those materials in a format that meets the National Instructional Materials Accessibility Standard (NIMAS).

The District participates NIMAS, which is an online repository of source files in the NIMAS format. Contracts with publishers executed on and after December 3, 2006 for textbooks and other printed core materials must include a provision that requires the publisher to produce NIMAS files and send them to the NIMAC (this will not add any cost to the contract).

The Board will make provision for funds to be budgeted for the purchase of textbooks. Students may be required to pay for lost or excessively damaged textbooks.

B. Calculators

The New York State Education Department (NYSED) requires the use of calculators for intermediate and high school level mathematics and science assessments. Students are not required to purchase their own calculators. To the extent that calculators are a necessary part of the instructional program, the District will provide them.

Calculators must be considered a classroom teaching material for which the District is authorized to levy a tax. Even if operating under a contingent budget, the District must purchase and provide calculators if required for participation in an instructional program. Students may be required to pay for lost calculators.

C. Library Materials

The District will establish and maintain a library media center in each school which will contain library materials. The library media center in each school ~~the District school~~ will meet the needs of students and staff, and provide an adequate complement to the instructional program in the various areas of the curriculum. The District will employ certified school library media specialists in accordance

POLICY

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DSL added 2.9.23
8320

Instruction

TEXTBOOKS, LIBRARY MATERIALS, AND OTHER INSTRUCTIONAL MATERIALS

with specific standards contained in regulation, unless equivalent service is provided by an alternative arrangement approved by the Commissioner.

The Board delegates its authority to designate library materials to be used in the District to the school library media specialist(s). When appropriate, the school library media specialist(s) will work cooperatively with the Superintendent, other District administrators, instructional staff, the Board, students, and/or District community members to identify, order, and organize library materials.

When appropriate, the school library media specialist(s) will utilize shared services such as Boards of Cooperative Educational Services (BOCES) to improve programs and services, build collections, utilize new technologies, and maximize funding.

The Board will make provision for funds to be budgeted for the purchase of library materials. Students may be required to pay for library materials that are lost, excessively damaged, or overdue.

D. Objectives in the Selection of Instructional Materials.

The broad range and varying suitability of all forms of instructional materials which are available for purchase demand careful evaluation before they are selected for use in the District's classrooms and library media centers. In order to select quality print and non-print instructional materials to enrich and support the District's instructional program, the Board endorses and supports the selection of instructional materials that:

1. Align with New York State learning standards;
2. Implement, enrich, and support the District's curriculum and instructional program, taking into consideration the varied interests, abilities, and learning styles of students;
3. Meet the varied needs and interests of staff and students;
4. Present various sides of controversial issues so that students may develop critical thinking and reading skills resulting in the ability to make informed decisions;

POLICY

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8320

Instruction

TEXTBOOKS, LIBRARY MATERIALS, AND OTHER INSTRUCTIONAL
MATERIALS

5. Offer global perspectives and promote diversity by including materials by authors and illustrators of all cultures -- materials will not be excluded because of the race, (including but not limited to hair texture and protective hair styles) nationality, religion, gender (including gender identity), gender expression, sexual orientation, political views, or social views of the author;
6. Provide staff and students with a wide range of up-to-date instructional materials of all levels of difficulty in a variety of physical and digital formats including print and non-print such as electronic and multimedia (including subscription databases and other online products, eBooks, educational games, and other forms of emerging technologies);
7. Afford students the opportunity to explore a diverse range of literature to develop and strengthen a lifelong love of reading.

General Brown Central School District

Legal Ref: Americans with Disabilities Act, 42 United States Code (USC) §12101 et. seq.
Education Law §207 8 New York Code of Rules and Regulations (NYCRR) §§
21.4, 91.1, 91.2

Adopted: 5/10/10

Revised: _____

INSTRUCTION

SELECTION OF INSTRUCTIONAL MATERIALS

I. Statement

The District's instructional program is enriched and supported by the selection of quality print and non-print instructional materials. Selected instructional materials will align with New York State learning standards, reflect different viewpoints, and meet the varied needs and interests of students.

II. Definitions

For purposes of this regulation, the following definitions apply:

- A. *"Instructional material"* means any print or non-print material with instructional content or an instructional function that is used to facilitate formal or informal learning either in the classroom, library media center, or elsewhere in the District. Examples of instructional materials include, but are not limited to: textbooks; workbooks; hardcover and paperback books; eBooks; online databases; DVDs; streaming videos; sound recordings; magazines; newspapers; pamphlets; pictures; charts; games; kits; maps; models; microforms; slides; specimens; and transparencies.
- B. *"Library material"* means any print or non-print material which is cataloged and processed as part of the library media center for use by students and staff. Examples of library materials include, but are not limited to: hardcover and paperback books; eBooks; online databases; DVDs; streaming videos; sound recordings; magazines; newspapers; pamphlets; pictures; charts; games; kits; maps; models; microforms; slides; specimens; and transparencies.
- C. *"Textbook"* means a text, or a text-substitute, that a student is required to use in a particular class or program of the District. Textbooks include:
 - 1. Books, or book substitutes, including hardcover or paperback books, workbooks, or manuals; and
 - 2. Courseware or other content-based instructional materials in an electronic format.

III. Responsibility for the Selection of Instructional Materials

The Board is responsible for providing the necessary equipment and supplies in the District, including the purchase of instructional materials. The responsibility for the selection of instructional materials is delegated through the Superintendent to the professionally trained personnel employed by the District.

SELECTION OF INSTRUCTIONAL MATERIALS

School library media specialists are responsible for identifying, ordering, and organizing print and non-print library materials for the library media centers which, in their professional opinion, will implement, enrich, and support the instructional programs of the school and meet the needs, interests, goals, concerns, and abilities of students.

The curriculum coordinator or designee is responsible for identifying, ordering, and organizing print and non-print textbooks and instructional materials for classroom use which, in their professional opinion, will best facilitate the accomplishment of the goals and objectives of District curriculum. Special education teachers will be included in the review of possible new material.

Where possible, students, instructional staff, administrators, the Board, and District community members will be involved in the evaluation and selection of instructional materials.

IV. Evaluation Criteria

The value and impact of any instructional material must be judged as a whole. An instructional material may be purchased if it is the most appropriate to fit a given need, even if it does not meet every selection criteria.

Instructional materials should be evaluated on the following criteria:

1. The needs of the District, which are based upon the:
 - a. Curriculum in the school
 - b. Existing collection;
 - c. Requests from District staff and students;
 - d. needs of the students; and
 - e. Interest of students;
2. Aligning textbooks and other instructional materials for classroom use with New York State learning standards and curriculum guidance;
3. Appropriateness for the subject area, age, emotional development, ability level, learning styles, and social, emotional, and intellectual development of the intended audience;
4. Overall purpose, importance of subject matter, and educational significance;
5. Authoritativeness, validity, factual accuracy, and objectivity;

SELECTION OF INSTRUCTIONAL MATERIALS

6. Timeliness or permanence;
7. Reputation and the significance of the author, artist composer, publisher, or producer, etc.;
8. Quality of writing/production;
9. High degree of readability and/or comprehensibility;
10. Clarity, adequacy, and scope of the text or presentation;
11. Organization and presentation of contents;
12. Artistic quality or literary style;
13. Point of view, including unbiased treatment of minorities, ideologies, gender, gender expression, etc.;
14. Representation of opposing sides of controversial issues in order to develop critical reading, listening, viewing, and thinking skills;
15. Presentation of controversial and/or sensitive topics without promoting misinformation, intolerance, or discrimination;
16. Portrayals of different backgrounds and human experiences that are free from stereotypes, caricatures, or other characteristics likely to misrepresent, offend, or defame particular segments of the population;
17. Popularity;
18. Need and value to the collection for which the material is being evaluated;
19. Variety of formats;
20. Value commensurate with cost and/or need.

IV. Procedures for Identifying, Selecting, and Purchasing Instructional Materials

A. Textbooks and Other Instructional Materials for Classroom Use

In identifying and selecting textbooks and other instructional materials to be purchased for classroom use, the following should be consulted:

REGULATION

Draft 03/29/23
8320.1

INSTRUCTION

SELECTION OF INSTRUCTIONAL MATERIALS

1. The objectives for the selection of instructional materials listed in Policy #8320 –Textbooks. Library Materials, and Other Instructional Materials;
2. The evaluation criteria;
3. Reputable, unbiased, professionally prepared selection aids;
4. The Board, students, parents, and other District community members when appropriate;
5. The actual materials, whenever possible.
6. The actual materials, whenever possible.
7. Affected staff will be informed of the Board's decision as soon as possible following the Board meeting.
8. If approved by the Board, the material will be ordered through the channel that will supply the material in the shortest time and at the least expense. Preference will be given to those vendors who agree to provide instructional materials in alternative formats.

B. Library Materials

School library media specialists are responsible for selecting what library materials are purchased. Any requests to purchase library materials should be given to a school library media specialist who will evaluate the request. In identifying and selecting library materials to be purchased, school library media specialists should consult:

1. The objectives for the selection of instructional materials listed in Policy #8320 - Textbooks. Library Materials, and Other Instructional Materials;
2. The New York State Education Department's School Library Program Rubric which values accessibility, cultural responsiveness, equity, ethics, intellectual freedom, and privacy;
3. Reputable, unbiased, professionally prepared selection aids;
4. Instructional staff, administrators, the Board, students, parents, and other District community members when appropriate;

SELECTION OF INSTRUCTIONAL MATERIALS

5. The existing collection to ensure that a broad and varied collection is being created;
6. The actual materials, whenever possible.
7. Free and inexpensive materials should be evaluated and either accepted or rejected using the same process.

C. Collection Maintenance

Each year, the school library media specialists will conduct an inventory of the library media centers' collections and equipment. The inventory can be used to determine losses and remove damaged or worn materials which can then be considered for replacement. The inventory can also be used to deselect and remove materials that are no longer relevant to the curriculum or of interest to students. Additionally, school library media specialists should develop a collection maintenance plan that includes systematic inspection of materials that would result in weeding outdated, damaged, or irrelevant materials from the collection.

Collection maintenance is the responsibility of school library media specialists and their staff. Other District staff should not be involved in the process unless requested by school library media specialists and their staff. It is not a process for objectionable materials to be removed. Materials will be discarded pursuant to BOE Policy #5250.

General Brown Central School District
Approved by the Superintendent: _____ -

INSTRUCTION

OBJECTION TO INSTRUCTIONAL MATERIALS AND CONTROVERSIAL ISSUES

I. Policy Statement

The Board of Education (the Board) recognizes the right of the General Brown Central School District (herein, the District) community members to voice concerns and objections about instructional materials and the discussion of controversial issues. This policy addresses how those concerns and objections can be raised.

II. Definitions

- A. *"Controversial issues"* means questions, subjects, or problems which can create a difference of opinion. They can include issues which may have political, social, environmental, or personal impacts on students and/or the wider community: locally, nationally, or internationally.
- B. *"Instructional material"* means any print or non-print material with instructional content or an instructional function that is used to facilitate formal or informal learning either in the classroom, library media center, or elsewhere in the District. Examples of instructional materials include, but are not limited to: textbooks; workbooks; hardcover and paperback books; eBooks; online databases; DVDs; streaming videos; sound recordings; magazines; newspapers; pamphlets; pictures; charts; games; kits; maps; models; microforms; slides; specimens; and transparencies.
- C. *"Library material"* means any print or non-print material which is cataloged and processed as part of the library media center for use by students and staff. Examples of library materials include, but are not limited to: hardcover and paperback books; eBooks; online databases; DVDs; streaming videos; sound recordings; magazines; newspapers; pamphlets; pictures; charts; games; kits; maps; models; microforms; slides; specimens; and transparencies.
- D. *"Textbook"* means a text, or a text-substitute, that a student is required to use in a particular class or program of the District. Textbooks include:
1. Books, or book substitutes, including hardcover or paperback books, workbooks, or manuals; and
 2. Courseware or other content-based instructional materials in an electronic format.

INSTRUCTION

OBJECTION TO INSTRUCTIONAL MATERIALS AND CONTROVERSIAL ISSUES

III. Objections to Instructional Materials

The Board has authority to ~~prescribe curriculum in the District and to designate the textbooks to be~~ adopt the courses of study to be used ~~in~~ by the District. The parent of a student cannot compel the Board to use a particular textbook or discontinue the use of a particular textbook. Further, the District may not be compelled to assign an alternate curriculum to a student based upon a parent's disapproval of classroom assignments. Students may be able to be excused from instruction in very limited circumstances outlined in law and regulation.

District community members who have informal questions or concerns about instructional materials are encouraged to bring these questions and concerns to instructional staff and/or the school library media specialist(s).

District community members who wish to formally object to instructional materials must submit their objections in writing to the Superintendent on form 8330.3. District staff who object to instructional materials must follow the same process as all District community members. Challenged instructional materials will remain in use and/or circulation until a final decision has been made. The Board will be informed of any objection the Superintendent receives.

The Superintendent will designate a review committee to investigate and evaluate the challenged instructional material. The committee will include, among others, the school library media specialist from the building where the objection originated and the building principal. The committee will evaluate the challenged material according to the District's criteria for the evaluation and selection of instructional materials.

The review committee will submit a written report of the results of their review to the Superintendent within sixty (60) days of receipt of the formal written objection. Appeals of decisions by the review committee may be submitted in writing to the Superintendent who will then submit the appeal to the Board for action.

If subsequent objections after an appeal are issued for the same material within a period of five years, the Superintendent can deny the objection based on the previous review and decision.

IV. Controversial Issues

Controversial issues may be studied as part of the curriculum. Instructional staff will present these issues in their classrooms in an impartial and objective manner. It is expected that a library media center's collection, both print and digital, will include items that are considered to be controversial.

POLICY

Draft 03/29/23
8330

INSTRUCTION

OBJECTION TO INSTRUCTIONAL MATERIALS AND CONTROVERSIAL ISSUES

Instructional staff wishing to call upon outside speakers to present on controversial issues are required to work with the building principal who will keep in mind the obligation to present balanced viewpoints. The building principal will inform the Superintendent of the presentation on the controversial issue prior to it occurring.

Any objection to how a controversial issue is being taught, including the use of a guest speaker, should be directed to the building principal who will consult with appropriate instructional staff to address the objection.

If the objection is related to an instructional material being used in the teaching of a controversial issue, the process requesting reconsideration of library or instructional materials should be followed. Formal objections to instructional materials by District community members must be submitted in writing to the Superintendent. If the objection is related to the curriculum or New York State learning standards, the building principal will address the matter with the individual(s) raising the objection.

General Brown Central School District

Cross Ref: Policy 8320, 8360

Legal Ref: Americans with Disabilities Act, 42 United States Code (USC) §12101 et. seq.;
Education Law §3204(5) ; 8 New York Code of Rules and Regulation (NYCRR)
§135.3

POLICY

Draft 03/29/23
8330

INSTRUCTION

OBJECTION TO INSTRUCTIONAL MATERIALS AND CONTROVERSIAL ISSUES

Adopted: 05/10/10
Revised: _____

Regulation

Draft 03/29/23

8330.1

INSTRUCTION

OBJECTION TO INSTRUCTIONAL MATERIALS

I. Introduction

Objections to instructional materials by General Brown Central School District (the District) community members must be submitted in writing to the Superintendent on form #8330.3 - Request for Re-Evaluation of Instructional Materials. The District will not consider any objections to instructional materials unless form #8330.3 has been completed. The District will not respond to petitions, verbal challenges, or public demands unless there is sufficient information to justify such a challenge.

Challenged instructional materials will remain in use and/or circulation until a final decision has been made.

II. Review Process

A. Upon receipt of form #8330.3, the Superintendent will designate a review committee to investigate and evaluate the challenged instructional material. The building Principal from the building where the objection originated will lead the review committee which will include:

1. The school library media specialist from the building where the objection originated;
2. A certified teacher of an appropriate curriculum content and grade level;
3. The curriculum coordinator or an equivalent administrator; and
4. Where appropriate, a parent/person(s) of parental relation and/or student.

B. Review committee members will all be given the challenged material to read, watch, and/or listen to in its entirety. The review committee will evaluate the challenged material according to the District's criteria for the evaluation and selection of instructional materials. The review committee's evaluation will also consider the:

1. Principles of freedom to read and freedom from censorship;
2. Culturally Responsive-Sustaining (CR-S) Education Framework (Framework);
3. American Library Association's (ALA) Library Bill of Rights and statement on The Freedom to Read.

C. Within sixty (60) days of receipt of form #8330.3, the review committee will submit a report and any supporting evidence of its findings in writing to the Superintendent via the building principal.

INSTRUCTION

OBJECTION TO INSTRUCTIONAL MATERIALS

- D. The Superintendent will provide the review committee's findings and decision in writing to the individual who submitted the objection.
- E. If the majority of the review committee recommends removal, the challenged material will only be removed from the specific District library media center or school building where the objection was filed, unless the review committee indicates otherwise in its report. Instructional materials for classroom use may remain in the curriculum in the District's library media center if the report determines that it is appropriate.

III. Appeals

- A. appeals of decisions by the review committee must be submitted in writing to the Superintendent who will then submit the appeal to the Board for action.
- B. All Board members will be given the challenged material to read, watch, and/or listen to in its entirety. The Board will evaluate the challenged material according to the District's criteria for the evaluation and selection of instructional materials. The Board's evaluation will also consider the:
 - 1. Principles of freedom to read and freedom from censorship;
 - 2. Culturally Responsive-Sustaining (CR-S) Education Framework (Framework);
 - 3. American Library Association's (ALA) Library Bill of Rights and statement on The Freedom to Read.
- C. The Board may not remove books from a library media center solely to restrict access to certain social, political, and moral ideas of which the Board disapproves.
- D. Within sixty (60) days of receipt of the appeal, the Board will direct the Superintendent on the action to be taken with the challenged material.

IV. Records Management and Retention

All documents pertaining to an objection and any subsequent appeal will be maintained and archived in accordance with applicable record retention schedules and as outlined in any records management policies, regulations, and/or procedures.

General Brown Central School District
Approved by the Superintendent: _____

INSTRUCTION

CONTROVERSIAL ISSUES

I. Statement of Regulation

Opportunities should be provided within the instructional program to study controversial issues under competent guidance from instructional staff. At all grade levels, these opportunities should be provided to students with consideration of their age and ability to analyze and discuss the concepts involved.

II. Location of Controversial Issues - Library

A. A library media center's collection, both print and digital, will include items that are considered to be controversial. Widely differing perspectives may be controversial, but they are essential for learning. Materials from other sources, such as interlibrary loans may also contain controversial items.

III. Study of Controversial Issues

A. The study of controversial issues should, at all times, minimize the emphasis on opinion and be objective, scholarly, and reflective of New York State learning standards and curriculum guidance issued by the New York State Education Department (NYSED). Instructional staff must approach controversial issues in an impartial and unprejudicial manner and must refrain from using the classroom to promote a partisan or personal point of view. All sides to any issue should be presented.

B. Planning for the teaching of any controversial issue must be carried out with the acknowledgment of the building Principal as to the topic, materials used, guest speakers, etc. An informed building Principal is better able to support instructional staff and the instruction regarding concerns, questions, and/or challenges to what is being taught and discussed.

1. Students and/or parents/person(s) of parental relation are to be informed before beginning a planned unit of study which may be considered controversial in nature.

2. Spontaneous discussion of an issue is permitted when the occasion arises naturally in the course of a lesson.

C. In discussing controversial issues, instructional staff should consider that the classroom is a forum for discussion, and not a committee for reaching a consensus or solution. During classroom discussions, students should not be made to feel responsible for reaching a consensus or solution regarding controversial issues.

INSTRUCTION

CONTROVERSIAL ISSUES

- D. The consideration of any controversial issue should require only as much time as is needed for satisfactory study by the class, but sufficient time should be provided to cover the issue adequately.

IV. Educator Responsibility

It is the responsibility of all educators, including but not limited to building Principals, assistant Principals, educators, administrative staff, etc. to bring out the facts concerning controversial questions. They have the right to express an opinion, but in doing so it is important that students understand it is an opinion and is not to be accepted as an authoritative answer.

V. Objections

Any objection to how a controversial issue is being taught, including the use of a guest speaker, should first be directed informally to the building principal who will consult with appropriate instructional staff to address the objection.

If the objection is related to an instructional material being used in the teaching of a controversial issue, the process for requesting reconsideration of library or instructional materials should be followed. If the objection is related to the curriculum or New York State learning standards, the building principal will address the matter with the individual(s) raising the objection. Objections to instructional materials by District community members must be submitted in writing to the Superintendent on Regulation #8330.3 - Request for Re-Evaluation of Instructional Materials.

General Brown Central School District
Approved by the Superintendent: _____

Regulation

Draft 10/28/22
8330.3

INSTRUCTION

REQUEST FOR RE-EVALUATION OF INSTRUCTIONAL MATERIALS

Complaints, objections, or challenges to instructional materials by District community members must be submitted in writing to the Superintendent using this form.

Information about Person Completing Form

Name: _____

Address: _____

Preferred Phone: _____

Email: _____

Relationship to the District:

Parent or person in parental relation OR Community member

If a parent/person in parental relation, provide your student's name:

Are you representing a group or an organization? Yes No

If yes, provide the group/organization's contact information and your position in the group/organization:

Group/organization's name: _____

Position within group/organization: _____

Address: _____

INSTRUCTION

REQUEST FOR RE-EVALUATION OF INSTRUCTIONAL MATERIALS

Phone: _____

Instructional Material in Question

Where is the instructional material being used in the District? Library Media Center Classroom

What is the type of instructional material?

Textbook Book Magazine/newspaper

Sound recording Video Other (Specify)

Include below as many identifying details about the instructional material as possible. This includes, but is not limited to: title, author, published, format (physical or digital), location of the material (in the library media center, classroom, streaming, etc.), etc.

1. Have you read, watched, and/or listened to this material in it's entirety?

1a. If not, what parts have you reviewed?

2. What are you objecting to? (Please cite specific passages, pages, etc.)

3. What do you believe is the main idea of this material?

INSTRUCTION

REQUEST FOR RE-EVALUATION OF INSTRUCTIONAL MATERIALS

4. What do you feel might result from the use of this material?

5. What reviews of this material have you read? (Author's name and date of publication of the review)

5a. Your reaction to the reviews?

6. For what other age group might this material be suitable?

7. Is this material used in an Advance Placement AP or International Baccalaureate IB am?

8. What action do you recommend that the District take on this material?

9. In its place, what material do you recommend that would provide adequate information on the subject?

REQUEST FOR RE-EVALUATION OF INSTRUCTIONAL MATERIALS

10. Was your student required to read/work with this material for a specific class? Were they provided with an alternative material to use?

Signature: _____

General Brown Central School District

Approved by the Superintendent: _____

Date: ___/___/___

For District Use Only.

Date and time form received by the Superintendent: _____

INSTRUCTION

Draft 10/28/22
8330.3

REQUEST FOR RE-EVALUATION OF INSTRUCTIONAL MATERIALS

Additional Comments by Superintendent/designee:

General Brown Central School District
Approved by the Superintendent: _____

MEMORANDUM OF AGREEMENT

BY AND BETWEEN

THE GENERAL BROWN CENTRAL SCHOOL DISTRICT

AND THE

GENERAL BROWN SCHOOL RELATED PROFESSIONALS UNION

AGREEMENT (the “Agreement”) made this ____th day of March, 2023 by and between the **General Brown School Related Professionals Union** (“GBSRP” or “Association”), the Board of Education of the **General Brown Central School District** (the “District” or “Board”) (together, the “Parties”).

Deletion of language currently contained within the parties collective bargaining agreement is notated by a strikethrough, for example “~~This language to be deleted~~”. Any additional language is notated in red, for example “This is new language.”

The following represents the parties’ agreement in its entirety, with the exception of any modification previously agreed to in the Memorandum of Agreement dated March 3, 2023. Items not mentioned, shall remain unchanged and shall continue in full force and effect.

RECITALS

WHEREAS, the parties’ CBA allows for a sick day payout at retirement, but does not contain language for the rate of payout for six (6) hour employees;

WHEREAS, the parties agree that it is in their mutual best interests to modify their CBA to reflect a payout of sick leave upon retirement for six (6) hour employees;

NOW, THEREFORE, the following represents that which has been agreed to by and between the parties to resolve these matters by making the following modification to the parties’ CBA:

MODIFY –ARTICLE XVI, RETIREMENT INCENTIVE by adding the following language:

1. Unused sick leave at retirement - Any unit member retiring with 15 years of service in the General Brown Central School District shall be remunerated for their unused sick leave up to a maximum of 200 days as indicated in the chart below. The retirement must be a bonafide retirement

according to the rules of the New York State Employees Retirement System.

Hours Per Day Schedule	Rate of Payment
6 hrs/day	\$27.50/day
7 hrs/day	\$30/day
5 hrs/day	\$25/day
Less 5 hrs/day	\$20/day

For the GBSRP:

For the District:

Randy VanTassel, Co-President

Brian Moore, Superintendent

Date

Date

Tina Desormeau Co-President

Date



General Brown Central School District Instructional Calendar 2023-2024



July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

School Day Tally

Sept	19	Feb	16
Oct	21	March	20
Nov	18	April	17
Dec	15	May	22
Jan	21	June	17
186 Days			

September 2023	
4	Labor Day
5	Staff Development Day
6	Staff Development Day
7	First Day of School for Students
October 2023	
6	Staff Development Day/No Students
9	Columbus Day/Indigenous People Day
31	Early Dismissal/Staff Development Day
November 2023	
10	Veterans Day Observed
20-21	Early Dismissal Parent-Teacher Conferences
22-24	Thanksgiving Recess
December 2023	
22-29	Holiday Recess
January 2024	
1	New Year's Holiday
15	Martin Luther King Day
23-26	Regents Exams
February 2024	
19-23	President's Day/Winter Recess
March 2024	
29	Good Friday
April 2024	
22-26	Spring Recess
May 2024	
27	Memorial Day
June 2024	
4,14	Regents Days
17-18	
20-25	
19	Juneteenth Holiday
21	High School Graduation
25	Last day for Students
26	Rating Day/Staff Development Day
Total number of days 186	

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Report Card Dates

1st Quarter-November 17
 2nd Quarter-February 3
 3rd Quarter-April 12
 4th Quarter-June 26

NOTE: In the event of long term emergency closings, the District may consider the use of remote learning days. Long term emergency closings may also result in the Board of Education determining which makeup days will be used from any scheduled recess periods and/or holidays, consistent with any language that may exist in district labor agreements. This calendar is subject to change.

- Key**
- Holiday
 - No School
 - Regents Day
 - △ Early Dismissal
 - ◇ Staff Dev. Day

Approved by the Board of Education—



GENERAL BROWN CENTRAL SCHOOL DISTRICT
Board of Education Meeting Schedule
2023-2024

(As approved by the Board of Education –)

The tentative location of the Board of Education meetings will be the General Brown Room of the Jr.-Sr. High School. Meetings will begin at 5:30 p.m., unless otherwise stated.

Please note that approved meeting dates are subject to change.

July 10, 2023	Annual Organizational Meeting followed by Regular Meeting
August 7, 2023	Regular Meeting
September 11, 2023	Regular Meeting
October 2, 2023	Regular Meeting
November 6, 2023	Regular Meeting
December 4, 2023	Regular Meeting
January 8, 2024	Regular Meeting
February 5, 2024	Regular Meeting
March 11, 2024	Regular Meeting
April 8, 2024	Regular Meeting
May 6, 2024	Regular Meeting followed by the Annual Meeting / Budget Hearing at 6:00 p.m. (JSHS Auditorium)
Tuesday, May 14, 2024	Budget Vote / Election - New Gymnasium JSHS - Noon to 8 PM
June 10, 2024	Regular Meeting